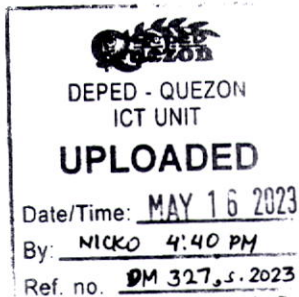




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE




16 May 2023

DIVISION MEMORANDUM
DM No. 327, s. 2023

CONDUCT OF REGULAR SCHOOL VISITS AND SUBMISSION OF DATA ON THE ISSUES AND CONCERNS RAISED AND INTERVENTIONS PROVIDED THEREIN

To: Assistant Schools Division Superintendents
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. Attached herewith is OASOPS Memorandum No. 2023-092, dated May 5, 2023, titled Conduct of Regular School Visits and Submission of Data on the Issues and Concerns Raised and Interventions Provided Therein, for your guidance and reference.
2. The MS Excel template and submission of the said document is through this link: <https://tinyurl.com/Issues-ConcernsRaised>
3. Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

cid-ims/lsw/dmbd/05/16/2023

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Republic of the Philippines
Department of Education
OPERATIONS

OASOPS No. 2023-092

MEMORANDUM

TO : **ALL REGIONAL DIRECTORS**
ALL SCHOOLS DIVISION SUPERINTENDENTS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
EDUCATION PROGRAM SUPERVISORS

FROM : 
Atty. REVSEE A. ESCOBEDO
Undersecretary for Operations


FRANCIS CESAR B. BRINGAS
Assistant Secretary for Operations

SUBJECT : **Conduct of Regular School Visits and Submission of Data on the Issues and Concerns Raised and Interventions Provided Therein**

DATE : May 5, 2023

In line with the efforts to address the various concerns and issues raised by schools, this Office directs Schools Division Offices to **conduct regular school visits, and to submit issues and concerns raised** during the said visits.

As part of their primary duties, **Public Schools District Supervisors (PSDSs) and Education Program Supervisors (EPSs) are required to conduct school visits in their respective jurisdictions.** In this regard, this Office prescribes a **minimum of three (3) different schools to be visited weekly** by the PSDS and the EPS, subject to the discretion of the Schools Division Superintendents who may require more schools to be visited, or other personnel to join the PSDS and EPS in the visits.

Public Schools District Supervisors	Minimum of two (2) different schools (which were not previously visited) per week)
Education Program Supervisors	Minimum of one (1) different school (which was not previously visited) per week